National Western Center Youth Engagement Community Coordinator

Position Description: In an effort to elevate youth voices around the National Western Center (NWC) project and the Colorado State University Spur campus within it, the NWC partners have come together to support the development of a Youth Action Team (YAT), comprising high school students at Bruce Randolph School. Students who are part of the YAT will work directly with NWC partners to take the lead on yet-to-be defined projects that aim to support community and youth engagement in the planning and programming efforts around the NWC. This position will work directly with the YAT students to support their efforts in a variety of ways.

Responsibilities and Duties:
The coordinator will support recruitment efforts to identify youth who will serve on the YAT. The coordinator will also facilitate activities to engage youth in data collection and analysis, organizing a summit with the adult champion team (comprising adult representatives from each of the supporting partners), preparing a proposal for new programming that responds to participants’ recommendations, implementation of this program proposal, and evaluation of its success. Youth sessions will follow an existing youth-developed curriculum, and will take place approximately weekly during the Spring semester of 2021. The Coordinator must be available for approximately 6-8 hours weekly during January through May to plan and facilitate meetings with youth (with the support of Sarah Miley, Denver Program Associate for the CSU System). The meetings will be held online until it is safe to resume in-person programs at Bruce Randolph school.

Anticipated start date: February 15, 2021
The weekly YAT meeting time will depend on student and facilitator schedules and may occur on weekday evenings.

Qualifications
● Experience facilitating youth empowerment programming with diverse youth
● Excellent organizational, verbal and written communication skills
● Desire to support youth leadership at an organizational level
● Experience in planning, developing and implementing curriculum/lesson plans
● Demonstrated commitment to equity and inclusion, as well as cultural consciousness

Preferred Qualifications
● Lives in or near 80216 zip code
● Is Bilingual/Bicultural
● Fundraising and/or grant writing experience

Application Process
Submit 1) a cover letter stating your interest and expertise and 2) your resume to Sarah Miley at sarah.miley@colostate.edu
Applications will be reviewed as they come in and the position will remain open until filled.
Supervision Received
The position will be supported by Sarah Miley, Denver Program Associate at the Colorado State University System.

Duration of Project
February 2021 through September 2021

Compensation
Approximately 8 hours/week at $18.00/hour (approx. $5,000 for completing all responsibilities). Funds will be disbursed on the bi-weekly payroll schedule.